



#### **QuISBE User Guide**

### **Purpose:**

QuISBE is provided as an opportunity for 5<sup>th</sup> and 8<sup>th</sup> grade students to become familiar with science content prior to the spring summative assessment. One Grade 5 Science and one Grade 8 Science Practice Test are available for use. Each test contains 30 items. The test can be completed during one class period or over the course of a few days. Each test contains machine and hand-scored items. Teachers will use a rubric to hand-score open-ended constructed response items. Student final scores will be tallied by QuISBE after open-ended items have been assigned a score.

Prior to administering practice tests, schools will need to schedule Office Hours with Pearson to participate in QuISBE Practice Bank and meet with Pearson to complete the following prerequisites.

To get started, schedule QuISBE Office Hours with Pearson, by scrolling to the bottom of the ISA Resources tab on the Illinois Support Site and book a time to meet with Pearson staff.

IAR Summative Resources | IL Portal

# **Prerequisites**

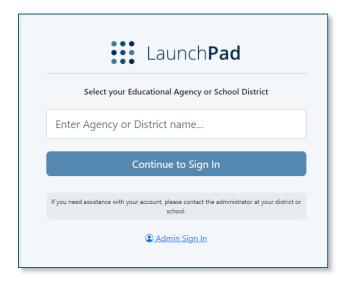
- 1. Setup Courses and Classes.
- 2. Understand School Test Coordinator and Teacher role next steps.

### **School Test Coordinator or Teacher Login**

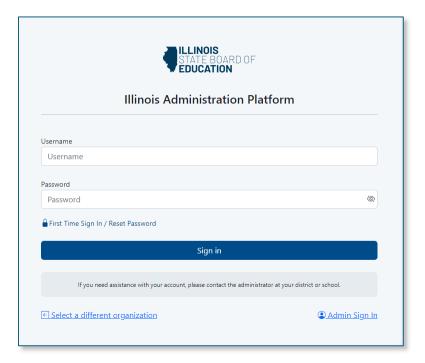
- 1. Open the Launchpad URL <a href="https://launchpad.pearson.com">https://launchpad.pearson.com</a> via Google Chrome (Other browsers are not recommended).
- 2. Enter Illinois Administration Platform for your Agency (or District) and select Continue to Sign In.
  - Note: This step only needs to be completed one time to access the Illinois Administration Platform.







3. On the next screen, enter your provided Username and Password and select **Sign In**.



4. Then, select the QuISBE Illinois Science Assessment (ISA) Practice Item Bank



Note: If you do not have a login for LaunchPad, ask your DTC or STC to create your account.

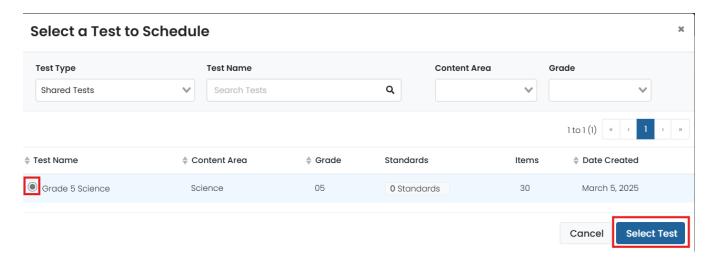




5. Select **My Classes** to schedule a test. Select **Schedule Test** to name the Administration.



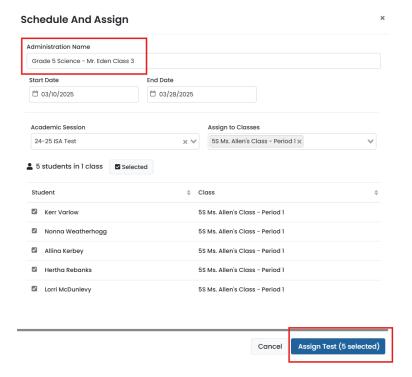
6. Find the test you would like to assign to your student, select the radio button and then **Select Test.** 



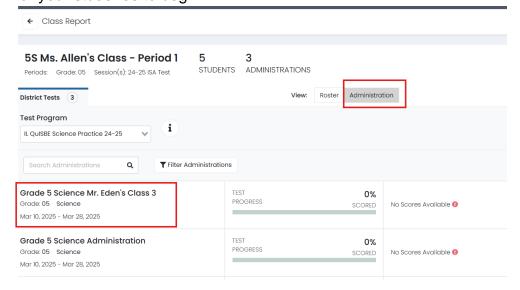
7. Complete **Schedule and Assign** fields. The administration name will be unique to your class. If you have more than one class, each administration name should be exclusive to each class. Input Start and End Dates. You can also assign the students here.







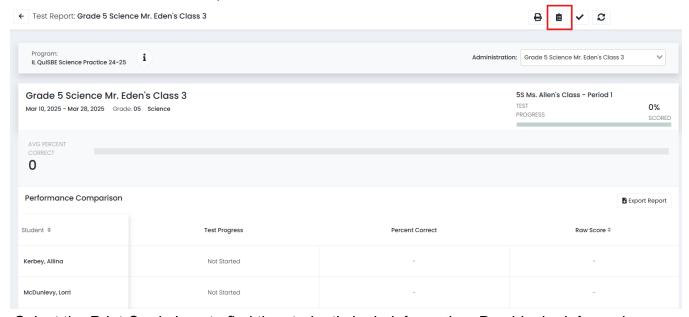
8. The administration is now created, and the test is assigned to the student/s. Select **Administration** to see all the tests administrations for this class. Select the administration for your student/s to begin.



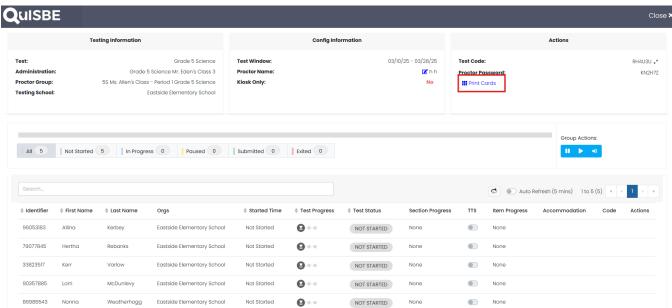




9. On the Administration screen, click on the Proctor view to show the Proctor Dashboard.

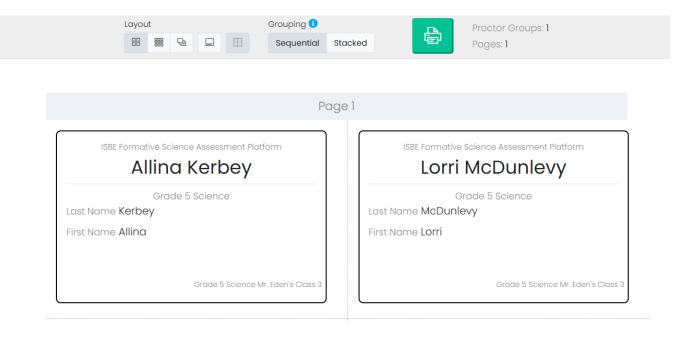


10. Select the Print Cards Icon to find the student's login information. Provide the information to the student.



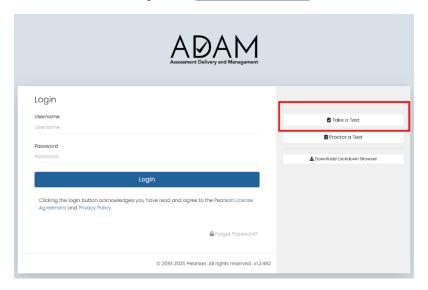






# Student Experience

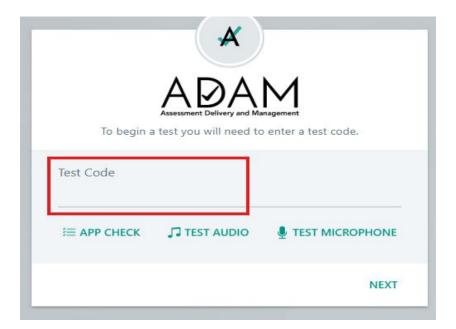
11. Students will login via adamexam.com



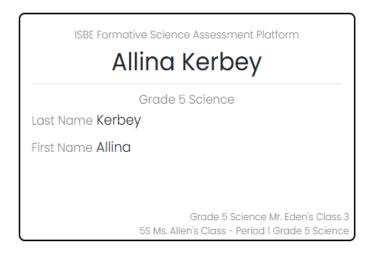
Students will be prompted to enter the Test Code, which is located on the Proctor Dashboard. The teacher will provide the Test Code for the student.







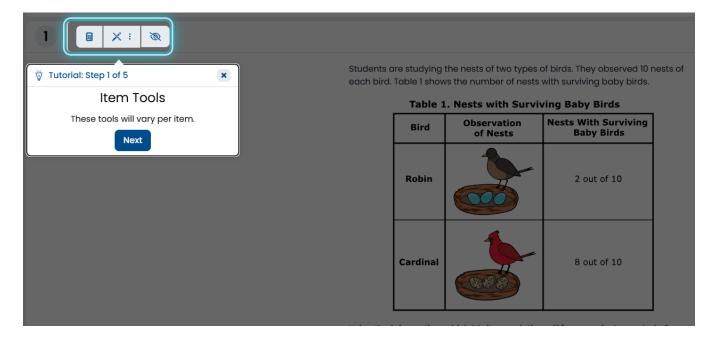
Students will then enter their last and first name as printed on the student print card to log into Quisbe and start a test.



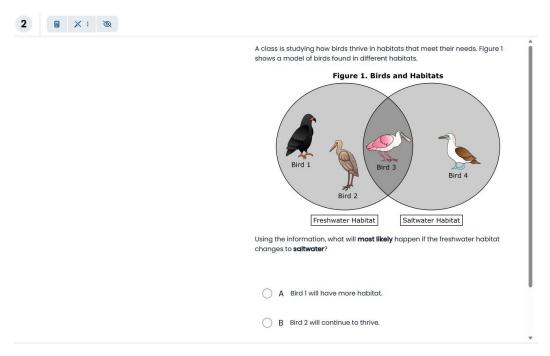
12. Upon entering the platform, the student will see their test. They can choose to interact with the tutorial or exit the tutorial and begin answering questions.







13. An example of what the student will see when taking the test is below:



14. Once all questions have been answered, the students will enter the Assessment Review screen where they can return to bookmarked items in the test or **Submit**. ADAM will then log them out of the testing platform.





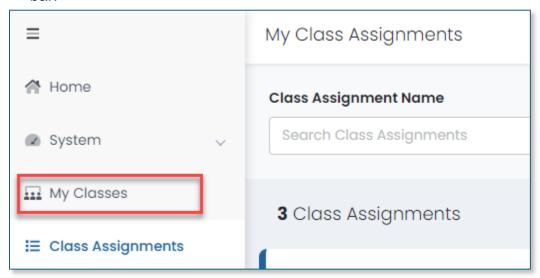




For any questions or concerns, please contact <a href="mailto:SCHIllinoisTeam@pearson.com">SCHIllinoisTeam@pearson.com</a>.

# Reporting

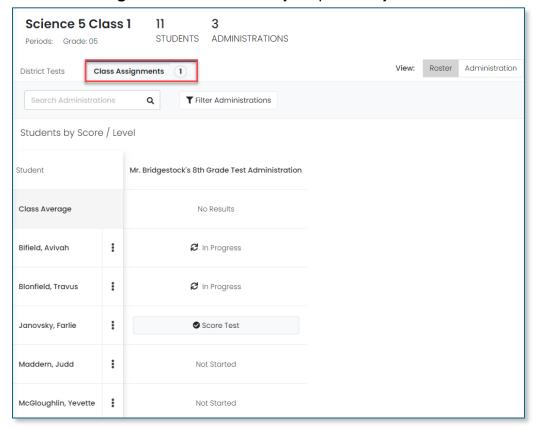
**15.** Now that you have the **Class Assignment** created, navigate to **My Classes** on the side bar.







16. Select your class to enter in on the **District Tests** tab of the Class Report page. Select the **Class Assignments** tab to see all your previously created tests.

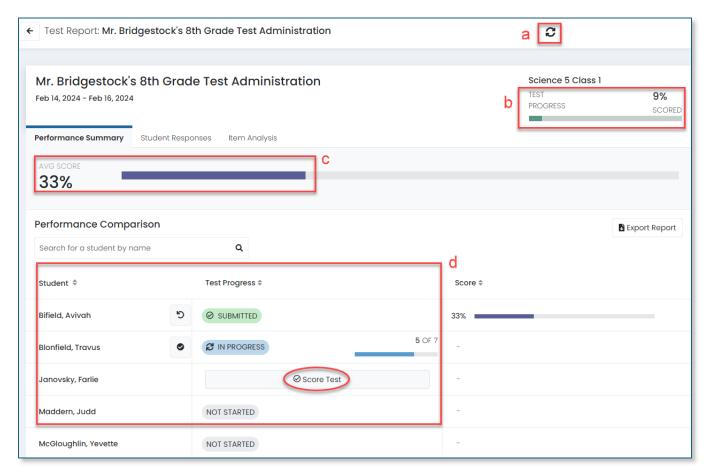


- 17. Select your recently created test administration. Here you will find three tabs.

  Performance Summary, Student Responses (including distribution of responses), and Item Analysis.
- 18. On the **Performance Summary** tab you will find:
  - a. Refresh button for live updates
  - b. Test Progress
  - c. Average Score
  - d. Test Progress
    - i. Not Assigned (student wasn't selected for this test)
    - ii. Not Started
    - iii. In Progress
    - iv. Submitted (test has been submitted and CR item(s) scored)
    - v. Submitted: Score Pending (select refresh at top right)
    - vi. Score Test (test has CR item(s) to be scored)





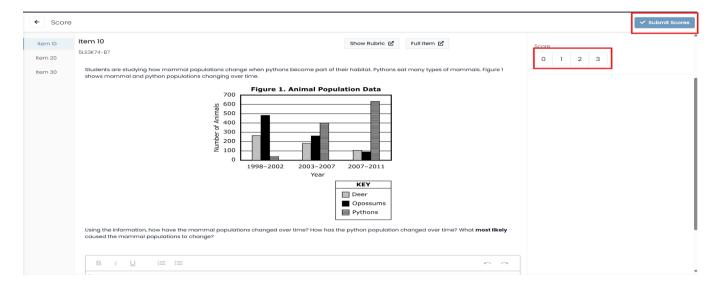


19. You can score any constructed response item(s) by selecting **Apply Scores**. This screen includes all students awaiting scores.









# 20. The Performance Comparison screen allows you to see the Distribution of their results.

